

## MANAGEMENT ACCOUNTANT

### Job Purpose

This position is responsible for analysing financial information and implementing effective strategies to enhance overall business performance. The role is also for maintaining financial policies and management information systems, alongside establishing effective communication channels to inform management on all aspects of company finance.

### Key Responsibilities

1. Analyze financial information to assist business profitability and growth and to gather and analyse financial information for internal use.
2. Lead the monthly financial forecasting process for the purposes of determining the total inflows and outflows of cash within a period and evaluate the company's ability to generate cash, meet obligations and fund investments.
3. Assist with the preparation of financial statements including P&L accounts, cash flows, variance analysis and commentaries.
4. Analysing the profitability of the company by assessing revenue streams, cost structures and profit margins.
5. Provide accurate and sound management reporting to assist with key decision-making.
6. Performing comparative analysis to compare a company's financial performance over different periods.
7. Lead and contribute to annual budgeting and planning process from finance point of view.
8. Manage capital expenditure and assist the company in managing its investment portfolio.
9. Conduct risk assessment to profitability and advise on ways to minimize risk.
10. Conducting budget variance analysis to compare actual results against expected results to understand reasons for deviations and planning corrective actions if necessary.
11. Collaborate with Supply chain to conduct a half yearly engineering stock count to ascertain the actual quantity and value of spares
12. Ascertain confirmation of end of year stockpile valuations for accounting purposes.

### **Required Qualification & Experience**

- BSc Accounting/Finance or any relevant tertiary qualification from a recognized institution.
- ACCA, ICA CIMA qualification from a recognized Accountancy body
- Knowledge in computerized accounting.
- Not less than 10 years in similar position.

### **Desirable:**

- MSc Accounting/ Finance is a must
- Mining experience in an open cast / pit operation

### **Required Competencies**

- Leadership and commercial awareness
- Auditing
- External reporting
- Financial advice
- Cost accounting and reporting
- Cash reconciliation
- Budgeting
- Cost Monitoring & Cost Control
- Reliable
- Integrity and trustworthiness
- Be able to cope with pressure
- Must demonstrate integrity, reliability, and honesty
- Be solution-oriented with a strategic mindset.
- Must exhibit dedication, commitment to duty, and positive safety leadership.
- Ability to work independently with minimal supervision.



### **Skills & Experience**

- Demonstrates a methodical approach to solving problems
- Data Management
- Analytical decision making and technical knowledge
- Ability to work long and irregular hours.
- Well-developed oral and written communication skills.
- Advance Microsoft skills e.g. Excel, word, power point

### **Business Behaviors**

- Resilient and stress management
- Value diversity
- Diplomacy
- Financial Analysis and business acumen
- Anticipates plans and responds quickly to issues
- Flexible with the ability to adapt to change
- Open, honest, and reliable