

JOB PROFILE

A. Job Information	
Job Title:	CHIEF MINE ENGINEER.
Job Grade:	11
Location:	NAML – KONONGO.
Department:	ENGINEERING.
Job reports to:	MINING MANAGER.

B. Job purpose:
<i>A brief statement outlining the overall purpose/reason for the existence of the job (one or two sentences).</i>
The Chief Mine Engineer (CME) will be responsible for overseeing activities related to supporting the operations and ensuring that engineering and operating standards are met. The CME will be accountable for the delivery of all technical services for the mine and will develop and maintain optimal short- and long-term business plans, and also provide technical excellence in the areas of Mine Planning and Design, Geotechnical Engineering, Hydrology, Mine Survey, and Mine Technical applications.

C. Responsibilities/Key Objectives:	
<i>List five to eight major activities and contributions to the organisation for which this job is held accountable.</i>	
1	Improve and standardise the current mine planning methods, introducing and developing modern systems and strategies to minimise risk, maximise efficiency, and improve safety.
2	Improve the mine plans and layouts, based on international best practices, to increase the efficiency of extraction, minimise risk, and improve safety, including identifying and assessing efficiency schemes and projects.
3	Manage short and long-term mine plans to maintain the essential link between long-term mine plans and short-term planning.
4	Thoroughly review and assess the current methods and systems that are used to determine the geological exploration programme. Enhance the exploration programme to minimise geological risk and give security to the laying out of future work.
5	Establish and standardize detailed planning and progress reports on an agreed time basis, clearly defining actual progress compared to plan and any resultant consequences.
6	Review and assess the current and proposed mine planning methods, systems, and output of short, medium, and long-term plans.
7	Support and ensure compliance with operational excellence at Northern Ashanti Mines Limited Company.

8	Responsible for the achievement of the production and profitability objectives;
9	Lead the activities and resources to compile accurate mine budgets and cost forecasts.
10	Accountable for having mine systems and infrastructure properly designed, installed, and maintained for the mine. These include development, blast design, ventilation, dewatering, and backfill.
11	Monitor and evaluate mine performance.
12	Ensure the timely delivery of detailed layouts, plans, and schedules.
13	Supervise and mentor staff responsible for both short-term and long-term mine planning, as well as all technical services related to the operation.
14	Ensure designs comply with all health and safety requirements.
15	Any other tasks that may be assigned by senior leadership.

D. Inherent Requirements of the Job

The minimum qualifications, skills, knowledge, experience, and behavioral attributes are required to perform the job competently.

Minimum qualification/s Experience (A basic summary of the previous level of experience required to start in the position)	• Bachelor's degree in Mining Engineering or equivalent qualification. A master's degree would be an added advantage. • A minimum of ten years of experience with at least three years in a management capacity in the mining industry.
Technical competencies	• Exposure to open/underground pit operations. • Rock Mechanics experience. • Sound understanding of planning, ventilation, rock mechanics, ground control, underground construction, pumping, material handling, and drill and blast.
Skills and Experience	• Problem-solving and analytical rationalization. • Strong technical skills.
Business Behaviors	• Must show a high level of integrity. • Be Solution-oriented. • Maintain professionalism. • Ability to plan strategically. • Must exhibit dedication and commitment to duty. • Compliance with the Law. • Extensive documentation.

E. Job description agreement

The Manager or his/her nominee reserves the right to make changes and alterations to this job description as he/she deems reasonable, after due consultation with the job holder.

We, the undersigned, agree that the completed Job Description gives an accurate outline of the job and represents the contents and requirements of the job.

Title	Name	Employee Number	Signature	Date