

Mining Supervisor

Job Purpose

The Mining Supervisor is responsible for the day-to-day mine shift activities to ensure safe, efficient, and cost-effective production. This role provides leadership to frontline Leading Hands and mining crews.

Key Responsibilities

- Supervise daily mining activities including loading, hauling, and ore/waste management.
- Ensure all mining equipment are operated in a safe, productive and cost-efficient manner.
- Monitor equipment utilization and operational efficiency.
- Ensure production targets are met in line with mine plans, schedules, and budgets.
- Enforce strict adherence to health, safety, and environmental standards.
- Maintain accurate shift reports and operational records.
- Organise Pre-Shift Information meetings for the production crew.
- Foster teamwork, accountability, and continuous improvement across crews.
- Work closely with mine planning and engineering teams to align daily operations with short- and long-term plans.
- Monitor and report on production metrics, equipment performance, and workforce productivity.
- Lead, coach, and develop team members to enhance performance
- Ensures the enforcement of SOPs, mining regulations within the shift.
- Any other tasks that may be assigned by senior leadership.

Required Qualification & Experience

- Bachelor's degree/Diploma in mining or related field with at least three (3) years of experience in the same or similar role.
- Minimum of Mine Foreman Certification from Mincom.
- Valid Ghanaian Driver's license.

Technical Competencies

- Thorough understanding of the entire mining process.
- Thorough understanding of L.I 2182 (Health, Safety and Technical) and environmental regulations.
- Strong knowledge of open-pit mining methods, equipment, and processes.
- Demonstrated leadership ability in managing large teams in a mining environment.



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- Proven track record of promoting workplace safety and environmental responsibility.
- Strong knowledge in mine planning software and fleet management systems would be an advantage but not essential.
- Good knowledge of MS Office Suite.

Skills & Experience

- Supervisory/leadership skills.
- Excellent interpersonal skills.
- Continuous Improvement and Innovation
- Report writing and presentation.

Business Behaviours

- Must show a high level of integrity.
- Be Solution-oriented.
- Maintain professionalism.
- Ability to plan strategically.
- Produce effective business results
- Compliance with the Law.

